

Housing 101 for Supports Planners

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Maryland Department of Health
MFP- Office of Health Services

MFP Housing Staff

Housing & Compliance Director

- Represents MFP/MDH in Maryland Partnership for Affordable Housing
- Training and Outreach
- Contact for tenant issues process



Housing Specialist

- Provides technical assistance to Supports Planners on applying for and accessing housing; coordinating transitions; and sustaining tenancy

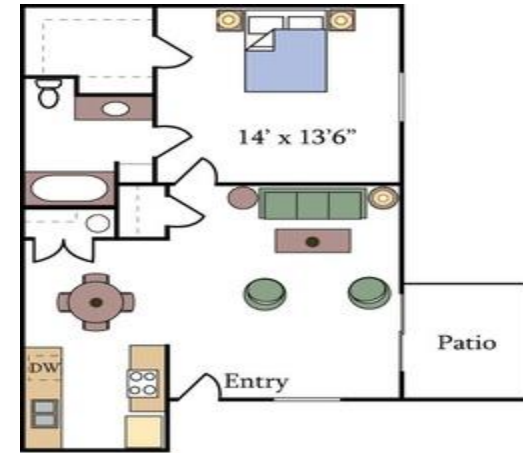
Training Objectives

- Learn how to conduct a housing assessment to identify a person's housing related goals, preferences, needs, and barriers
- Learn what documentation is needed to obtain housing and which forms to use
- Understand affordable housing terms and programs
- Learn about keys to successful transitions from nursing facilities
- Learn how to support successful tenancy
- Learn about Maryland's housing initiatives for people with disabilities, the Supports Planner's Role, and how to apply

Housing Assessment: “Where do you plan to live in the community?”

A Housing Assessment...

- Is a series of questions that helps you understand what a person’s planned or desired living situation is
- Should be part of your initial contact
- Is a conversation that continues over time



A Housing Assessment ...

- Includes:
 - Where a person wants to move and type of housing desired
 - What their ideal living situation is
 - What can they afford
 - What was their last community living situation, including successes and obstacles
 - What accessibility features are needed
 - What documentation needs to be obtained and what barriers need to be resolved
 - Are they currently on any housing lists



What is important in a Community?



Accessibility

- Unit
- Property
- Transportation
- Sidewalks



Healthcare Services

- Primary care and specialists
- Hospitals
- Pharmacies
- Behavioral health services
- Support or wellness groups
- Local Health Department



Safety

- Response times for police station, fire department, ambulance services, etc.
- Crime reports (www.crimereports.com)
- Security features of property
- Neighborhood watch groups



Community Services and Resources

- Schools
- Parks, playgrounds, public spaces
- Grocery and retail stores
- Community organizations
- Access to recreational and social venues

Housing Assessment: Identifying & Addressing Barriers

Barrier: Anything that would prevent a person from being approved for housing or moving in

Common Barriers:

- Past Electricity Bills
- Credit Issues
- Criminal History
- Poor Rental History
- Lack of Family Support

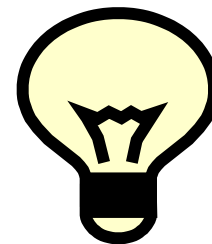


Barriers: Electric Bills

- **Past Due Electricity Bills- Address Immediately!**

- Contact the utility company to find out amount owed
- Inform utility company of participant's current situation
- Request a letter stating the participant is on a payment plan
- Connect with community resources for assistance
 - Local organizations, charities, faith-based organizations
 - Energy Assistance: Arrearage Retirement Assistance

<http://dhr.maryland.gov/office-of-home-energy-programs/>



Barriers: Lack of Family Support

- **Working with family**

- Not everyone will be supportive of the transition
- Encourage open dialog with the family members involved
 - What are the concerns?
 - What would a “safe” living situation look like?
- The participant has the right to make their own decision
- Don’t allow family to discourage the participant
- Always advocate for the participant
- Connect with peer support
 - Centers for Independent Living (<http://www.ilru.org/projects/cil-net/cil-center-and-association-directory-results/MD>)



Barriers: Credit History

- Assess what type of credit issues exist and how it may impact housing
- Assist with obtaining their credit report (can request a free copy every 12 months)

<https://www.annualcreditreport.com>

- Go through report with participant to make sure information is accurate and identify potential issues
- Get Help:
 - Guidewell Financial Solutions, <https://www.guidewellfs.org/>, 1-800-642-2227
 - Maryland Money Helpline: 1-877-254-1097
 - Your Money, Your Goals Toolkit: <https://www.consumerfinance.gov/practitioner-resources/your-money-your-goals/toolkit/> & “Focus on People with Disabilities” companion guide:
https://s3.amazonaws.com/files.consumerfinance.gov/f/documents/cfpb_ymyg_focus-on-people-with-disabilities.pdf

Barriers: Criminal Background

- Ask the participant if they have a history of arrests, criminal charges, or convictions (misdemeanor and/or felony)
- Look up criminal background on Maryland Judiciary Case Search (Maryland charges only)
<http://casesearch.courts.state.md.us/inquiry/inquiry-index.jsp>
- Look into what charges could be expunged or shielded from record
 - Understanding expungement in MD:
<http://www.mdcourts.gov/courtforms/joint/ccdccr072br.pdf>
 - Guide to expungement of nuisance crimes
<http://www.courts.state.md.us/district/forms/criminal/dccr072a.pdf>
 - Do not give legal advice (see legal resource slide)



Barriers: Rental History

- Has the participant ever been evicted or owe another housing community money?
 - Help them set up a payment plan if possible
 - Any HUD assisted housing will not accept an individual for housing if money is due to another housing agency
- Ask previous landlords to provide a reference letter (on time rental payments and good tenancy)
- Always advocate for the participant



Addressing Barriers

- Know the type of housing and the rules (affordable housing, market-rate housing)
 - Ask for the administrative plan or tenant selection plan
 - What is the screening process?
 - What are the appeal rules?
- Appeal denial or submit a reasonable accommodation
 - For each barrier have one mitigating document
 - What circumstances have changed so that current behavior will be different from past behavior?
 - Reference letter, proof of payment plans or rent/bill payment, proof of treatment or services
- For serious barriers consider other possible options
 - Roommate situations, private landlords, or co-signed leases.

Reasonable Accommodations

- **Ask: Are any of these barriers to housing related to the person's disability?**
- Reasonable Accommodations:
 - A change in rules, policies, practices, or services so that a person with a disability will have an equal opportunity to use and enjoy a dwelling unit or common space.
 - Examples:
 - Credit issues related to hospitalizations or medical bills related to the persons disability
 - Criminal background related to mental health disability, now receiving treatment and has supports in place

Sample Reasonable Accommodation Letter

My Sample Letter for Requesting a Reasonable Accommodation

[Date]

Mr./Ms. Property Manager or Owner

Name of Housing Authority or Management Company

Address

Dear _____:

I am writing to request a reasonable accommodation with regard to my disability and my housing. Specifically, I am writing to request:

(Example: that any future notices be sent to me in large print – at least 16 point font)

I need this accommodation because:

(Example: I have a visual impairment and find small print to be difficult to read).

I have enclosed a letter from my health care provider stating that this request is necessary. As you probably are aware, because I have a disability, fair housing laws entitle me to a reasonable accommodation. Thank you for your consideration. I look forward to speaking to you about this request. Please contact me at *(your phone number _____)*.

Sincerely,

(Your name)

*From "My Own Front Door" handbook

Housing Assessment: Documentation

To obtain housing in the community, individuals need to have the following:

- Current ID (Driver's license or State ID)- Check the expiration date
- Social Security Card
- Birth Certificate (In State or Out of State)
- Income documentation (**Obtain when housing located*)
 - Social Security Award Letter
 - Bank statements, W-2, paystubs- if applicable

How Do I Obtain Those Documents?

Social Security Card	Benefit Letter (Income Statement)
Where: Social Security Administration	Where: Social Security Administration
Forms Needed: Social Security Card Application	Forms Needed: SSA-3288
Items Needed: <ol style="list-style-type: none">1. Birth Certificate,2. U.S. ID or driver's license or3. Passport4. Letter of Residency	Items Needed: <ol style="list-style-type: none">1. Provide Your Social Security Number and ID2. Participant's U.S. ID or driver's license or3. Medicaid Card
Social Security Application only use BLUE or BLACK INK	All fields must be complete or SSA will not honor form
Cost: Free	Cost: Free
Website: www.ssa.gov	Website: www.ssa.gov

How Do I Obtain Those Documents?

Birth Certificate	State ID
Where: Local Health Dept. or Division of Vital Records (Reisterstown Rd.)	Where: Maryland Motor Vehicle Administration (MVA)
Forms Needed: Birth Certificate Application	Forms Needed: Application provided by MVA
Items Needed: <ol style="list-style-type: none">1. U.S. ID or driver's license2. Letter of Residency from facility2. Notarized letter *3. Case Manager's ID*	Items Needed: <ol style="list-style-type: none">1. Birth Certificate (actual)*2. Social Security Card (actual)*3. Letter of Residency from facility4. Letter from Physician
If individual is not born in MD, please contact the state in which they were born	Letter of Residency, Birth Certificate, and Social Security card have to be taken to local MVA to be verified
Cost: \$10 (check or money order)	Cost: Free (if disabled)
Website: http://dhmh.maryland.gov/vsa/SitePages/birth.aspx	Website: www.maryland.mva.gov

The Search Is On: Understanding Affordable Housing Options

- **Affordable Housing Defined:** A tenant pays no more than 30% of income to rent and utilities
- **Area Median Income (AMI):** The median income of a particular Region/County, eligibility for affordable housing is based on a certain % of AMI (i.e. 30% of AMI)
- **US Department of Housing and Urban Development (HUD):** Federal housing agency, finances affordable housing programs
- **Public Housing Authorities (PHA):** Manages and administers affordable federal housing programs for low-income families
 - Housing Choice Vouchers (HCV)
 - Public Housing (PH)
- **Homework: Find the Public Housing Authorities for the areas you work with participants. Do they administer HCV and/or PH?**



Affordable Housing Programs

- Housing Choice Vouchers (aka Section 8 Vouchers)
 - Tenant gets a voucher from the PHA
 - Tenant locates rental housing, pays 30% of income for rent
 - Can port voucher to other jurisdictions
- Public Housing
 - Housing owned by the PHA (apartments or houses)
 - Tenant is referred to PH property from PHA wait list, lives in that unit/property
- Project-Based Rental Assistance
 - Rental Assistance is tied to “brick and mortar” of the unit
 - Can be scattered in an apartment community
 - Apply at the specific property

Non-Elderly Disabled Category 2 Vouchers

- Special Purpose Housing Choice Vouchers (HCV) for Non-Elderly Persons with Disabilities, 61 years or younger, and transitioning from a nursing facility or other type of institution
- Eligibility
 - Between ages of 18-61
 - Person with a disability
 - Identified and referred by Money Follows the Person as someone who is transitioning from a nursing facility or other institutional setting
 - Otherwise eligible for HCV program
 - Selected from the Public Housing Authority's HCV waiting list.

Non-Elderly Disabled Category 2 Vouchers

- Public Housing Authorities in MD with NED Cat. 2 Vouchers:
 - Baltimore County Office of Housing
 - Housing Authority of Baltimore City
 - Howard County Housing Commission
 - Maryland Department of Housing and Community Development (serving Allegany, Caroline, Dorchester, Garrett, Frederick, Kent, Somerset, Talbot, Wicomico, Worcester)
- How to Apply
 - E-mail MFP Project Director, Jennifer Miles (Jennifer.Miles@maryland.gov)
 - Include LTSS ID number to identify the individual and the City/County they are applying for
 - MFP Project Director will send a NED Category 2 referral letter for the housing authority and the HCV application to the Support Planner
 - Support Planner will assist the individual will completing the HCV application
 - Support Planner will sent the completed HCV application with the NED Category 2 referral letter to the housing authority

Housing Search and Completing Applications

- Get on HCV and/or PH list at local Public Housing Authority
 - <http://resources.hud.gov/>
- Search MD Affordable Housing Registry:
www.mdhousingsearch.org
- Check out Housing Resource Registry located in SPA Resource Guide > Housing > Housing Resource Registry
- Get on Section 811 Project Rental Assistance, Weinberg Initiative, and MFP Bridge Subsidy Registries (if eligible)
www.socialserve.com/Enter/MD

The Application Process and Preparing for the Big Move!

- Could a reasonable accommodation make this process easier?
 - Example: Property owner or housing authority meets with tenant in the nursing facility to complete applications and conduct interviews
- Who can help coordinate the transition?
 - Participant, NF Social Worker, Friends, Family, Supports Planner, Service Providers
- Schedule a discharge meeting to discuss what needs to be set up prior to transition, assign roles & responsibilities to the team

Pre-Move: Discharge Meeting

- What is the date and time of the transition?
- How will the participant get to their new residence?
- Who will pack and transport the participant's belongings
- Does the participant have a local pharmacy and will their medication be ordered prior to transition?
- Has the participant scheduled medical appointments with a primary care physician in the community?
- Has a checking/savings account been set up for the participant?
 - If not- set up a Direct Express Card: <https://www.ssa.gov/pubs/EN-05-10073.pdf>
- Does the participant have their security deposit?

Pre-Move: Leasing up!

- Go over the lease together and help the participant understand the terms of the lease
- Assist with a walk-through (take pictures, document repairs, get in writing from property manager that repairs will be made)
- Plan for move-in expenses
- Consider renter's insurance
- Set up utilities, do change of address at post office, change address for benefits

Moving Expenses Worksheet			
Standard Expenses		Extra Expenses	
Security Deposit	\$	Renting specialized equipment cost	\$
First Month's Rent	\$	Purchase of household items	\$
Utility deposits	\$	Purchase of furniture	\$
Installation fees for cable, telephone	\$	Other:	\$
Moving company or moving van costs	\$	Other:	\$
Subtotal	\$	Subtotal	\$
TOTAL			\$

Supporting Successful Tenancy

- The work isn't done after move in!
- Maintaining tenancy
 - Safety
 - Fire extinguisher, test smoke alarms bi-annually
 - What to do in emergencies
 - Have a lock out plan (i.e. spare key)
 - Make an emergency kit
 - What to do if...
 - Being a good neighbor/tenant
 - Keep noise down, be responsible for visitors
 - Tenant rights
 - Know what responsibilities are of tenant and landlord
 - Maintenance issues
 - How to maintain unit- cleaning, taking out trash
 - What property is responsible for maintaining and how to report maintenance issues



Maryland Partnership for Affordable Housing: Housing Initiatives

- Administered through partnership between Department of Health (MDH), Department of Housing and Community Development (DHCD), and Maryland Department of Disabilities (MDOD)
 - HUD Section 811 Project Rental Assistance Demonstration (811 PRA)
 - Harry and Jeannette Weinberg Foundation's Affordable Housing Opportunities Initiative for People with Disabilities (Weinberg)
 - Money Follows the Person Bridge Subsidy Program



Section 811 Project Rental Assistance



Riverwoods at Tollgate in Abingdon, MD



HUD Section 811 PRA

HUD Section 811 PRA

Project based rental assistance

- Units located within affordable multi-family housing developments
- Integrated setting: no more than 25% designated for individuals with disabilities
- Tenant pays 30% of income for rent and utilities
- Properties receive rental assistance payments up to the fair market rent of the unit

MD awarded 2 grants from HUD

- Goal to create 300 units
- First award for Baltimore and Washington Metropolitan Statistical Areas only
- Second award statewide
- 1 & 2 bedrooms

Eligibility: Section 811 PRA

- Individuals with disabilities ages 18-61 at least up
- Medicaid recipients, eligible for voluntary supportive services:
 - Waivers: Community Pathways, Community Options, Medical Day, Brain Injury
 - State Plan: Community First Choice, Behavioral Health Services, Community Personal Assistance Services
 - State funded DDA services
 - MDOD's Attendant Care Program
 - Centers for Independent Living (Only if do not have services)
- Household income between 0-30% of Area Median Income (AMI)
- Cannot be lifetime registered sex offender
- Cannot be convicted of methamphetamine production on federally assisted property

2017 Income Thresholds

<u>Jurisdiction</u>	<u>Area Median Income</u>	<u>1 Person Household 30% of AMI</u>	<u>2 Person Household 30 % of AMI</u>
Baltimore MSA (Anne Arundel, Baltimore City/County, Carroll Harford, Howard, Queen Anne's)	\$91,100	\$19,150	\$21,900
Washington MSA (Calvert, Charles, Frederick, Montgomery, Prince George's)	\$110,300	\$23,200	\$26,500
Statewide Non-Metro	\$63,000	\$14,400	\$16,450

2017 Income Limits available online:

http://dhcd.maryland.gov/HousingDevelopment/Documents/prhp/2017_MD_Income_Limits.pdf

811 PRA Waitlist Priority Categories

- **Prioritized in this order:**

1. **Institutionalized:** nursing facility, ICF/ID, state psychiatric hospital or hospital where assistance is available under Medicaid
 2. **At risk of institutionalization due to current housing situation:** i.e. deplorable housing conditions, inaccessible
 3. **Moving to independent renting:** DDA Community Pathways waiver GH & ALU, Brain Injury waiver ALU, BHA Residential Rehabilitation Program, Community Options waiver living in OHCQ licensed Assisted Living Facilities
 4. **Homeless (as defined by HEARTH Act) in this order:**
 - Actually homeless
 - Imminent risk of homelessness
 - Homeless under other Federal statutes (i.e. unaccompanied youth/families w/ youth)
 - Fleeing domestic violence
- Generally eligible population (not given priority status, time and date stamped)
 - As of 3/1/17 no new applications for “generally eligible” will be accepted

Affirmatively Furthering Fair Housing

- HUD grantees required to have Affirmatively Furthering Fair Housing Marketing Plan to identify special outreach to populations *least likely to apply*
- **Supports Planners are responsible for informing all potentially eligible applicants of these opportunities, with special outreach to these groups:**
 - Individuals with disabilities that impact ability to communicate (includes deaf and hard of hearing)
 - Individuals with disabilities that impact vision (blind or low vision)
 - Limited English Proficiency
- Provide information in format person can understand
 - Use assistive technology as needed (MDOD's TAP AT Loan Program)
 - Provide additional support as needed with application and access
 - Get support from family, friends, providers
 - Translated brochures available, contact MDOD to request other languages: 410-767-3660

Alquiler de
vivienda bajo
la Sección 811



MARYLAND
Department of Health

Section 811 PRA Identified Units

Anne Arundel County

- **Berger Square- Odenton**, 8 two-bedroom units (**Leased**)
- **Towne Courts- Annapolis**, 6 two-bedroom (TBA)

Baltimore City

- **Warwick Apartments- West Baltimore**- 12 units (8 one-bedrooms and 4 two-bedrooms), Anticipated Referrals Fall/Winter 2017
- **Riviera Apartments- Druid Hill**- 5 units (3 one-bedroom and 2 two-bedrooms), Anticipated Referrals Winter 2017-18
- **Walbrook Mill**- 10 one-bedroom units (TBA)

Baltimore County

- **Preserve at Red Run- Owings Mills**, 11 units (9 one-bedrooms and 2 two-bedrooms), Anticipated Referrals Fall/Winter 2017
- **Merritt Station- Dundalk**, 11 two-bedroom units, Anticipated Referrals Fall/Winter 2017
- **Red Run Station- Owings Mills**, 7 one-bedroom, 4 two-bedroom units (11 total) TBA

Calvert County

- **Calvert Hills East- Prince Frederick**, 12 units (9 one-bedrooms and 3 two-bedrooms (TBA)



Section 811 PRA Identified Units Con't.

Frederick County

- **Sinclair Way- Frederick**, 8 one-bedroom, 3 two-bedroom (11 total) **(Leased)**
- **520 N. Market Street- Frederick**, 5 units (4 one-bedrooms and 1 two-bedroom), Anticipated Referrals Winter 2017

Harford County

- **Riverwoods at Tollgate- Abingdon**, 13 two-bedroom units **(Leased)**
- **Rock Spring Station- Forrest Hill**, 9 units (8 one-bedrooms and 1 two-bedroom) TBA

Montgomery County

- **Woodfield Commons- Damascus**, 11 one-bedroom units, Anticipated Referrals Fall/Winter 2017
- **Scotland Townhomes- Potomac**, 5 two-bedroom units, TBA

Prince George's County

- **Bladensburg Commons- Bladensburg**, 15 one-bedroom **(Leased)**
- **Brinkley Hill- Ft Washington**, 5 two-bedroom units **(Leasing October 2017)**
- **Parkview Manor- Hyattsville**, 6 units (3 one-bedrooms and 3 two-bedrooms, TBA

Section 811 PRA Identified Units Con't.

Queen Anne's County

- Willows at Centerville- Centerville, 5 one-bedroom units, TBA
- Village at Slippery Hill- Grasonville, 5 one-bedroom units, TBA

St. Mary's County

- Queen Anne Park- Lexington Park, 5 one-bedroom units, TBA

Talbot County

- **Galloway Meadows- Easton**, 4 units (3 one-bedrooms and 1 two-bedroom), Anticipated Referrals Spring 2018

Washington County

- Hopewell Station- Hagerstown, 4 units (3 one-bedrooms and 1 two-bedroom), TBA

Wicomico County

- **Homes at Johnson Pond- Salisbury**, 4 one-bedroom units, Anticipated Referrals Winter 2018.



Weinberg Apartments



Rivers Edge in Salisbury, MD



Program Structure: Weinberg

Weinberg Apartments

- MD received 2 grants from the Harry and Jeannette Weinberg Foundation to create deeply affordable housing for people with disabilities
- Project based affordable apartments (no rental assistance payments)
- Tenant pays 30% of income for rent and utilities

Eligibility:

- Individuals with disabilities between 18-61
- Applying or receiving SSI or SSDI
- Income between 15-30% of AMI for properties funded through first grant
- Income between 10-30% of AMI for properties funded through second grant
- Cannot be lifetime registered sex offender
- Cannot be convicted of production of methamphetamine production on federally assisted property



Weinberg: Identified Units

Anne Arundel County

- Heritage Overlook in Glen Burnie- 3 one-bedroom units in Glen Burnie. Anticipated referrals Fall/Winter 2017

Baltimore County

- Preserve at Red Run in Owings Mills- 2 units. Anticipated Referrals Fall/Winter 2017

Dorchester County

- Hudson Townhomes in Cambridge- 2 two-bedroom units (Leased)

Harford County

- Winston's Choice in Aberdeen- 2 units (Leased)

Prince George's County

- Brinkley Hill in Fort Washington- 3 two-bedroom units. **Leasing Oct/Nov 2017.**

Montgomery County

- Parkview Towers in Takoma Park- 5 units (Leased)
- Woodfield Commons in Damascus- 2 one-bedroom units. Anticipated Referrals Fall/Winter 2017

Somerset County

- Reserve at Somerset in Princess Anne- 2 units (Leased)

Wicomico County

- Rivers Edge in Salisbury- 3 units (Leased)

MFP Bridge Subsidy

- \$2.5 million from MFP rebalancing funds
- Eligibility:
 - Must be MFP eligible (signed consent form) or Brain Injury Waiver participant transitioning from an ALU
 - Ages 18+
 - Household income of \$19,000 or less (effective 3/1/17)
 - Transitioning from institutional settings to independent renting
 - Must meet requirements of local PHA and HCV program
- Tenant based rental assistance (similar to Housing Choice Voucher)
- Tenant pays 30% of income to rent and utilities, rental subsidy up to fair market rent is paid to landlord via the local public housing authority
- Rental assistance paid by Bridge Subsidy funds for up to 3 years, will transition to housing choice voucher or project based housing in participating jurisdiction
- Supports Planners assist with applying for program, searching for housing, and supplying documentation to PHA and landlord



Participating Jurisdictions

Jurisdiction	# of Commitments
Anne Arundel	7
Baltimore City	15
Baltimore County	10
Carroll	5
Easton	5
Hagerstown	5
Harford	5
Howard	5
Montgomery	10 HOC units
Prince George's	5
St. Mary's	5

DHCD- 18 total
Allegany
Caroline
Dorchester
Garrett
Frederick
Kent
Somerset
Talbot
Wicomico
Worcester



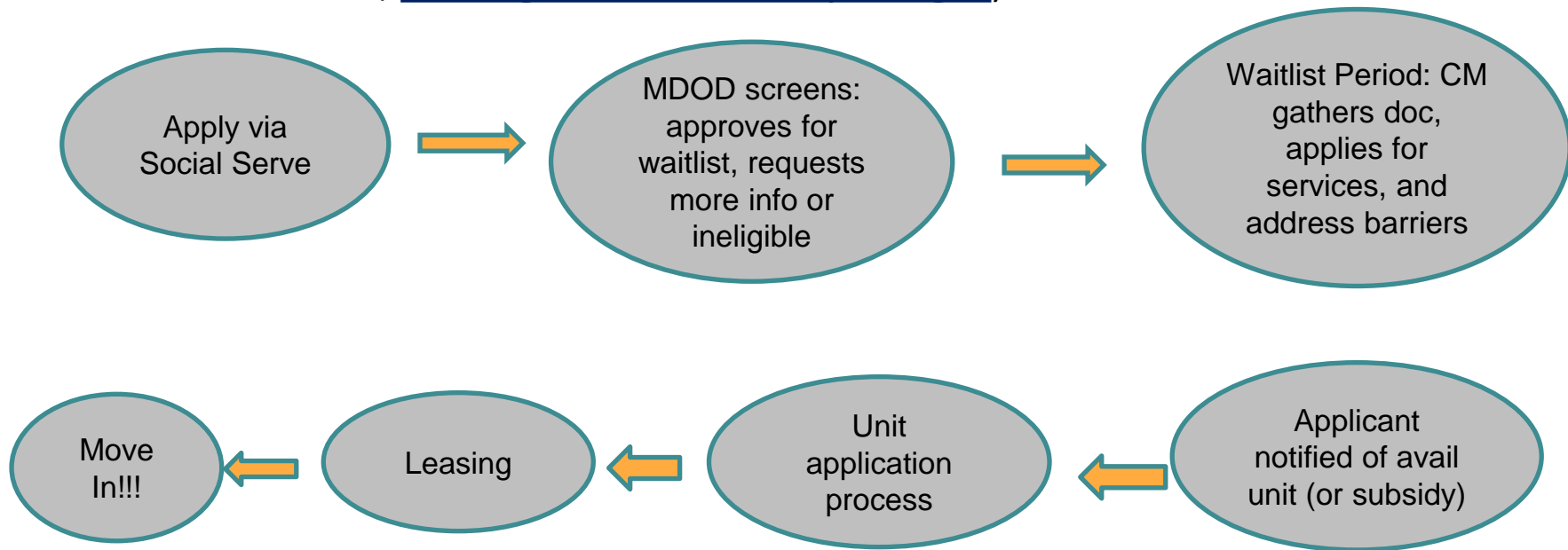
How To Apply

- Register for a user name for the online registry (hosted by Social Serve)
 - www.socialserve.com/Enter/MD
- Pre-screen applicant for eligibility and complete applications for eligible programs
- Indicate unit size need, accessibility features, reasonable accommodations, location preferences



Application Process

- MDOD manages the waitlists for these programs: (Contact: Christina Bolyard, 410.767.3647, housinginfo.mdod@maryland.gov)



Housing Resources

Tool	Website
MD Housing Search	www.mdhousingsearch.org
Social Serve	www.socialserve.com
HUD Resource Locator	http://resources.hud.gov/
HUD's Low-rent Apartment Search	http://www.hud.gov/apps/section8/index.cfm
Go Section 8	www.gosection8.com
Public Housing Authority Locator	http://www.hud.gov/offices/pih/pha/contacts/states/md.cfm
Housing Choice Voucher Guidebook	http://portal.hud.gov/hudportal/HUD?src=/programs_offices/public_indian_housing/programs/hcv/forms/guidebook
US Department of Housing and Urban Development	www.hud.gov

Housing Resources Con't.

Tool	Website
“My Own Front Door: A Handbook for People with Disabilities on becoming a Tenant and Staying Housed”	http://mdod.maryland.gov/housing/Documents/My%20Own%20Front%20Door%20finalPWP.pdf
Section 811 Project Rental Assistance Case Management Manual	http://mdod.maryland.gov/housing/Documents/Case%20Manager%20ManualPWP.pdf
Craigslist (Furniture, Apartment, Roommates)	www.craigslist.com
A Wider Circle (furniture bank)	http://awidercircle.org/



Financial Resources

Tool	Website / Phone
Guidewell Financial Solutions	https://www.guidewellfs.org/ or 1.800.642.2227
Maryland Money Helpline	1.877.254.1097
Annual Credit Report	www.annualcreditreport.com or 1.877.322.8228
SNAP Program/Food Stamps	http://www.dhr.state.md.us/blog/?page_id=5514
Office of Energy Assistance	http://dhr.maryland.gov/office-of-home-energy-programs/
Your Money, Your Goals Toolkit (Consumer Financial Protection Bureau)	https://www.consumerfinance.gov/practitioner-resources/your-money-your-goals/toolkit/
SSI/SSDI Outreach Access and Recovery (SOAR) <small>increase access to SSI/SSDI for <i>eligible</i> adults who are <i>homeless</i> or who are at <i>risk of homelessness</i> and have a <i>mental illness</i> and/or a <i>co-occurring substance use disorder</i></small>	www.soarworks.prainc.com



Documentation Resources

Tool	Website
Social Security Administration	www.ssa.gov
Maryland Vehicle Administration- Renee Spencer	410.768.7442 or www.mva.maryland.gov
Maryland Division of Vital Records	https://health.maryland.gov/vsa/Pages/birth.aspx
Maryland Birth Certificate Application	https://health.maryland.gov/vsa/FormServerTemplates/birth%20cert%20appl_20170627.pdf
Social Security Benefit Award Letter: Consent for Release of Information (SSA-3288)	https://www.socialsecurity.gov/forms/ssa-3288.pdf
Social Security Card Application	http://www.ssa.gov/forms/ss-5.pdf

Legal Resources

Tool	Website
Maryland Judiciary Case Search	http://casesearch.courts.state.md.us/inquiry/inquiry-index.jsp
Guide to Expungement in Maryland	http://www.mdcourts.gov/courtforms/joint/ccdccb072br.pdf
Maryland Volunteer Lawyer Service (assists with record expungement)	http://mvslaw.org/
Maryland Legal Aid	www.mdlab.org/
Disability Rights Maryland	https://disabilityrightsmd.org/
National Housing Law Project (Legal Resources: Help for Tenants, Home Owners, and Homeless)	www.nhlp.org
BNI Maryland (Fair Housing & Tenant Landlord Issues)	http://www.bni-maryland.org/
Fair Housing Act	http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opportunity/FHLaws/yourrights
Reasonable Accommodations	http://www.hud.gov/offices/fheo/library/huddojstatement.pdf

Contact Information

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